



Polk County, Texas

ORDER

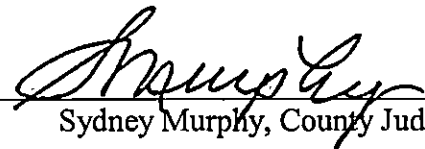
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held January 24, 2023 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.




Sydney Murphy, County Judge

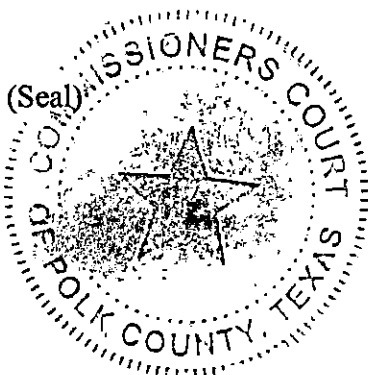
CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on January 24, 2023.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk
Polk County, Texas



Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

Date of Transaction: 1/5/2023

Inventory Items

Description of Equipment	Serial Number
Acer Monitor – no longer works	SNID: 90202553440

Transferring/Selling Dept.: District Attorney

Dept. Head Signature:



Receiving Department:

Dept. Head Signature:

Disposition Of Asset If Surplused Or Salvaged:

Polk County Asset Management Form

Type of Transaction (check one) Transfer

Surplus/Salvage	X
Waste	

Date of Transaction 1/9/2023

Inventory Items	Description of Equipment	Serial Number
	Acer computer monitor	ETLHW0D047609016148501
	HP ProDesk computer tower	MYL8382JL4
	HP compaq Elite 8300 convertible Microtower	MYL3410G1G
	Acer computer tower	P800808876732000220100
	HP compaq dx2400 microtower	MYL8330FJL
	LG 3D Blue Ray Player	005KWR0D1U63

Transferring/Selling Dept. Emergency Management

Dept. Head Signature C. Comstock

Receiving Department Maintenance Engineering

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

IT has removed harddrives from computer towers.

Polk County Asset Management Form

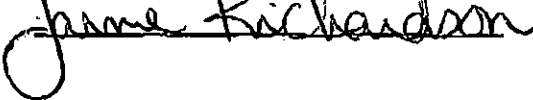
Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	Acer Monitor	71302802942
	HP Printer	VND3B10255
		Polk Co Property ID # 013570

Transferring/Selling Dept.

Dept. Head Signature 

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input type="checkbox"/>
Waste	<input checked="" type="checkbox"/>

Date of Transaction

1-12-23

Inventory Items

Description of Equipment	Serial Number
Pants 5 Pair	NIA
Button Down Shirts 4	NIA
Tie 1	NIA
Polo Shirts - 11	NIA
T-Shirts 2	NIA

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

C. Christoff

Receiving Department

Maintenance Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:
Clothing from past Fire Marshal + Environmental officer office
that is no longer usable

Polk County Asset Management Form

Type of Transaction (check one):

Transfer
Surplus/Salvage
Waste

✓

1-18-2023

Inventory Items	Description of Equipment	Serial Numbers
	2009 Chevrolet Silverado (old Environmental truck)	VIN# 1GCEK29059Z254682

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

C. Comstock

Receiving Department

County Judge Murphy's Office

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:
Surplus/Salvage for old Environmental Enforcement truck.

Polk County Asset Management Form

Type of Transaction (check one):

Transfer
 Surplus/Salvage
 Waste

✓

Date: 1/18/2023

Inventory Items	Description of Equipment	Serial Numbers
	DesignJet Z5200ps Plotter from (911 Addressing)	CN6487K00B
	4 Drawer Lateral filing cabinet	000001470

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

C. Armstrong

Receiving Department

County Judge Murphy's Office

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:
 Surplus of filing cabinet and plotter is salvage in Emergency Management.